

STEVENS FOREST COOPERATIVE NURSERY SCHOOL

Family Responsibility Contract

Stevens Forest is a FULL participation cooperative nursery school.

Family Members and Teachers work together!

I (we) hereby agree to accept and fulfill the following family responsibilities for the Stevens Forest Cooperative Nursery School for the 2010-2011 school year:

1. I will participate in the classroom (co-op) on my assigned days or arrange for my own substitute (notifying the Class Coordinator of any changes). I will provide the drink or snack as indicated.
2. I will arrive 15 minutes before school begins on my co-op days to assist in preparations or recognize that a late fee will incur.
3. I will attend all General and **monthly** Class Meetings.
4. I will participate on an assigned committee and fulfill all responsibilities of that committee. I understand that failure to do so without prior notice will first result in a verbal warning. The second infraction will result in a letter of warning. The third infraction will result in a \$75 fine. The fourth infraction will result in a termination of my family's membership to S.F.N.S. I will work on other phases of the school's operation as needed.
5. I will attend and participate in one scheduled workshop per year or arrange for a substitute (notifying the Workshop Coordinator of any changes). If I miss a workshop, I will be assessed a \$75 fee.
6. I will participate in or attend school fundraising activities in addition to my annual fundraising fee.
7. I will chaperone and drive children to and from field trips as scheduled throughout the school year. As required by Maryland State Law, all children must ride in a properly installed car seat or they may not attend the field trip.
8. I will comply with the Health and Safety rules.
9. I will pay the registration fee, insurance fee and supply fee (due June 1), event fee and fundraising deposit (due July 1), the last month's tuition (security deposit) and field trip fee, (due August 1), and monthly tuition (due 1st of each month) in a timely manner. Failure to do so for any of the above fees by the 5th day of said month will result in me being assessed a late fee of \$10. Failure to pay any of the above fees within 30 days will result in my family's membership to S.F.N.S. being terminated.
10. I will read the Handbook and Bylaws and other information issued in order to understand my role and responsibilities as a member of this organization.

The Board reserves the right to terminate a child's enrollment in Stevens Forest Cooperative Nursery School at its discretion to include but not limited to a family's non-compliance with this agreement (or portions thereof), missed payment, misconduct or other reasons deemed necessary by the board.

I (we) have read the above Family Responsibilities and agree to this contract.

Signature

Date